



FAIRLANDS PRIMARY SCHOOL

Pound Avenue
Stevenage
Hertfordshire
SG1 3JA

25th September 2019

Dear Parents/Carers

Re: Changes to School Photographs.

The school photographers will be visiting school on **Friday, 11th October 2019**.

In past years, we have arranged individual **and** sibling group photos throughout the school day and for parents with pre-school children, a drop in session before school.

We are now offering, **pre-booked time slots** for parents that wish to have a group photograph taken of their children. There will be two sessions for group photos on **Friday 11th October, 8.00am – 9.00am** in both halls and **3.20pm - 4.20pm** in the lower hall only.

Every child will still have an individual photograph taken during the school day.

Appointments can be booked from **midday on Sunday 29th September 2019** and will close at **midday on Thursday 10th October 2019**. Should you wish to make any changes after this date/time please contact the school office.

To book your appointment please visit; <https://fairlands.parentseveningsystem.co.uk> and log in. If you have not yet registered, you will need to do this before you can make a booking.

If you have children that attend **both** breakfast and after school club, and would like a group photo of your children, please contact Mrs Wilson on 01438 351053.

If you do not have access to the internet, or have any problems, please contact the school office who will be happy to help.

For the early morning appointments, please go with **all** your children directly to the hall where you have booked. After your session, if the teachers have already collected the children from the playgrounds, please book your children in at the relevant school office in the lower and/or upper building.

For after school appointments, please collect all your children from their classrooms before making your way to the lower hall.

Yours sincerely

Robert Staples
Headteacher

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