



FAIRLANDS PRIMARY SCHOOL & NURSERY

Pound Avenue
Stevenage
Hertfordshire
SG1 3JA

Dear Parents

Responsible Internet Use

As part of your child's curriculum and the development of ICT skills, Fairlands Primary School provides supervised access to the internet. At Fairlands Primary School we have a school 'Internet Access Policy' which I would like to summarise for you.

We believe that the effective use of the internet and email is an essential skill for children as they grow up in the modern world. The internet is an important element in 21st century life for education, business and social interaction. As a result, the school has a duty to provide students with quality internet access as part of their learning experience.

In common with other media such as magazines, books and video, some material available via the internet is unsuitable for pupils. We take internet safety very seriously in school and only access the internet through the local authority intranet, which is subject to strict controls and monitoring. This means that inappropriate sites and images are filtered out before they ever get to the school computers, creating a very safe zone for children to work in at school.

We therefore take all reasonable precautions to ensure that users access only appropriate material. Despite this, due to the international scale and linked nature of internet content, it is not possible to completely guarantee that unsuitable material will never appear on a school computer.

In line with all other primary schools, our policy states that all parents must sign a consent form agreeing to these principles. Please would you read the attached Rules for Responsible Internet Use and then **sign the back page of your child's Confidential Personal Record** so that your child may use internet at school and have their work published on the internet.

Should you wish to discuss any aspect of internet use, please telephone me to arrange an appointment.

Robert Staples
Headteacher

Responsible Internet Use

These rules help us to be fair to others and keep everyone safe.

- **I will ask permission before using the Internet.**
- **I will use only my own class login and password.**
- **I will only look at or delete my own files.**
- **I understand that I must not bring software, disks or memory sticks into school without permission.**
- **I will only email people I know, or my teacher has approved.**
- **The messages I send will be polite and sensible.**
- **I understand that I must never give my home address or phone number, or arrange to meet someone.**
- **I will ask for permission before opening an email or an email attachment sent by someone I do not know.**
- **I will not use internet chat.**
- **If see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.**
- **I understand that the school may check my computer files and the internet sites I visit.**
- **I understand that if I deliberately break these rules, I may not be allowed to use the internet or computers.**

The school may exercise its right to monitor the use of the school's computer systems, including access to web-sites, the interception of e-mail and the deletion of inappropriate materials where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.