



Friday 14<sup>th</sup> May 2021

Dear Parents & Carers

## Drop off & collection arrangements from Monday 17<sup>th</sup> May

As you know, we have had different drop off and collection arrangements in place over the last year, to support social distancing at the beginning and end of the school day.

We have reviewed our risk assessments in light of the government announcements this week and feel that the time is right to return to our original drop off and collection arrangements from **Monday 17<sup>th</sup> May**.

**From Monday 17<sup>th</sup> May, drop off and collection times will be as outlined in the table on the next page. Changes from the current arrangements are highlighted in red.**

In line with the latest government guidance, we would ask that parents, carers and visitors:

- continue to wear a face covering when on the school site, including at drop off and collection times
- continue to avoid gathering at the school gate to chat at the start and end of the day
- continue to only send one adult to drop off or collect children.

As a reminder, your child should self-isolate and not come to school if they:

- have coronavirus symptoms or have tested positive
- live with someone who has symptoms or have tested positive
- are a close contact of someone who has tested positive

We'll continue to keep in touch if we update our plans or if we need to make changes due to new government guidance.

Kindest regards

**Robert Staples**  
Headteacher

Year Group	Location	Start time	Entrance	Where do I queue?	Exit	End time
Nursery	Nursery classrooms (AM sessions)	8.30 – 8.50	Enter through lower site main gate off of public footpath	Down the sloping path, <b>standing on the yellow markers</b>	Out through Nursery gate	11.30
	Nursery classrooms (PM sessions)	12.30	Nursery gate	Down the nursery path, keeping left, 2m distance	Out through Nursery gate, keeping left	3.20 to 3.30
Reception	Reception classrooms	8.40 to 8.50	Enter through lower site main gate off of public footpath	Down the sloping path, <b>standing on the yellow markers</b> , round the playground, keeping left, 2m distance	Out through reception outside area and the blue gate onto the public footpath	3.15
Year 1	Year 1 classrooms	8.40 to 8.50	New gate opposite Pike End	Line up around the back of the Year 1 building	Gate near the preschool	3.15
Year 2	Year 2/3 block	8.40 to 8.50	Year 2/3 double gates	Along the main concourse, round the Year 2/3 playground, 2m distance	The new pond gate	3.15pm
Year 3						
Year 4	Year 4 classrooms	8.40 to 8.50	Statue gate	Do not queue – send your child straight into class via external classroom doors	Statue gate and down the concourse, keeping right	3.15pm
Year 5	Year 5 classrooms		Statue gate		Statue gate and down the concourse, keeping right	
Year 6	Year 6 classrooms		Greydells Road gate Or (if siblings) Statue gate		Greydells Road gate 3.15pm or Statue gate 3.15pm	