



FAIRLANDS PRIMARY SCHOOL & NURSERY

Pound Avenue
Stevenage
Hertfordshire
SG1 3JA

2nd October 2009

Dear Parents / Carers,

Parent / Teacher Consultations : Chestnut Class

We will shortly be holding parent/teacher consultations at the school, however, due to a family bereavement, Miss Thompson will be seeing parents of Chestnut on different dates to the other classes. These will take place on **Monday, 2nd November, 3.30 – 6.00pm** and **Tuesday, 3rd November, 5.30 – 8.00pm**. This will give you an opportunity to talk to your child's teacher to find out how they are progressing at school.

The consultations will be held in Chestnut classroom. The appointments are limited to 10 minutes and Miss Thompson will be doing her best to ensure that timetables for appointments are followed.

Should you need to discuss any matters in detail with Miss Thompson and feel that this will take longer than a 10 minute appointment, please feel free to arrange to come in and see her after school on another occasion.

The evening will give you the opportunity to ask any questions you might have and to find out more about the kind of activities your child will be undertaking during the rest of the school year.

There will be a list of appointment times in the **Upper Building entrance area** from **Monday, 5th October. Please come in and put your name down.**

Yours sincerely

Robert Staples
HEADTEACHER