

South-East European Endo-Surgery / INSTRUCTIONS TO AUTHORS

INSTRUCTIONS TO AUTHORS

Instructions for publishing of articles in *South-East European Endo-Surgery* have been drawn up in accordance with the recommendations of the International Committee of Medical Journal Editors – uniform requirements for manuscripts submitted to biomedical journals (www.ICMJE.org). The journal publishes articles from the field of surgery which have not been published so far. All the received papers are subject to a scientific peer-review evaluation by two or more reviewers.

CLASSIFICATION OF ARTICLES

Articles published in *South-East European Endo-Surgery* are classified as: original scientific paper, professional paper, review article, case report.

Review articles are published by invitation from the Editor-in-Chief.

TEXT SETUP

Text is to be electronically submitted in the English language to <http://www.aesbh.org>

Scientific papers, articulately written, may have up to 15 pages, while case reports may have up to 8 pages with double line spacing and font size 12 (Times New Roman). The authors' names and addresses should not appear in the body of the manuscript, to preserve anonymity. All figures and tables to be included should be placed in the main document.

Compliance – the principal author signs the confirmation on his/her behalf and on behalf of all the co-authors for the publication and transfer of copyright to the journal BH Surgery.

TEXT COMPONENTS

__ Title (up to 15 words).

__ Abstract (up to 250 words) should be structured and writ-

ten in the following format: Background/Objectives, Materials and Methods, Results, Discussion and Conclusions.

Under the summary there should be two to five keywords essential for identification and classification of the article's contents, which will help in the composition of the descriptor.

NLM descriptors can be found on <http://www.nlm.nih.gov/mesh/MBrowser.html>.

__ Introduction should represent a concise and clear problem overview and research objective(s).

__ Materials and Methods implemented in the work should be described briefly, but detailed enough to enable the reader to repeat the described research. This chapter should be structured in three parts, as follows: 1. Experimental procedures described according to the chronological order of their implementation; 2. Exact description of the materials (samples); 3. Statistical procedures applied in the results analysis.

__ Results should be represented clearly and precisely without any additional comments and comparisons. It is necessary to mark the sections where tables and figures will be shown.

__ Discussion is a part of the paper which gives the authors the freedom of overview and comparison of their own results with the same or with similar studies published in the past. The Conclusion is part of the Discussion, and should be brief and concise. It follows the discussion and extracts the most important conclusions of the described research.

__ Tables: Each table should be made in Word or Excel and should be placed with accompanying titles inside the text. The tables should be in ordinal numbers which are associated with the text.

__ Figures: Charts, photos, diagrams, x-rays – are all considered images. Each image must have an ordinal number related to the order of appearance inside the text. Each image must also have a description (figure legend). Photos and x-rays must be delivered in JPEG or GIF format with 300 DPI

resolution. Reproduction and borrowing photos is not allowed without specifying the authorship. The image titles should be written on a separate page. The paper should contain a reasonable number of tables and images (up to 10 in total).

—References used in the manuscript should be indicated in Arabic numbers in the order of appearance and in superscript in the paper. It should be cited according to the recommendations of the International Committee of Medical Journal Editors (www.ICMJE.org). Abbreviations of the journals titles should be used according to the Medline/PubMed.

—ARTICLES

STANDARD ARTICLE (only up to six authors are listed, others are listed as et al.)

Golub R, Siddiqui F, Pohl D. Laparoscopic versus open appendectomy: a meta analysis. *J Am Coll Surg*.1998;186:545-553.

VOLUME WITH SUPPLEMENT

Glauser TA. Integrating clinical trial data into clinical practice. *Neurology*. 2002;58(12 Suppl 7):S6-12.

CONGRESS PROCEEDINGS PAPER

Delaney C, Weese JL, Hyman NH for the Alvimopan Post-operative Ileus Study Group. Prospective, randomized, double-blind, multicenter, placebo-controlled study of alvimopan, a novel peripherally-acting new opiod antagonist, for postoperative ileus after major abdominal surgery (Study 14CL302). Abstract No. S41. Paper presented at the annual meeting of the American Society of Colon and Rectal Surgeons. 2004.

—BOOKS

INDIVIDUAL AUTHOR

Murray PR, Rosenthal KS. Medical microbiology. 4th ed. St. Louis: Mosby; 2002.

EDITOR AS AUTHOR

Sugarbaker PH. Observations concerning cancer spread within the peritoneal cavity and concept supporting an ordered pathophysiology. In: Sugarbaker PH, ed. *Peritoneal carcinomatosis: principle of management*. Boston, Massachusetts: Kluwer; 1996. P.79-100.

INSTITUTION AS AUTHOR

Royal Adelaide Hospital; University of Adelaide, Department of Clinical Nursing. *Compendium of nursing research and practice development, 1999-2000*. Adelaide (Australia): Adelaide University; 2001.

CHAPTER IN THE BOOK

Witmann DH, Walker AP, Condon RE. Peritonitis and intraabdominal infection. In: Schwartz SI, Shires GT, Spencer FC, eds. *Principles of Surgery*. New York: McGraw-Hill; 1994. P.1449-83.

CONGRESS BOOK OF ABSTRACTS

Delaney C, Weese JL, Hyman NH for the Alvimopan Post-operative Ileus Study Group. Prospective, randomized, double-blind, multicenter, placebo-controlled study of alvimopan, a novel peripherally-acting new opiod antagonist, for postoperative ileus after major abdominal surgery (Study 14CL302). Abstract No. S41. Paper presented at the annual meeting of the American Society of Colon and Rectal Surgeons. 2004.

DISSERTATIONS

Delibegovic S. Evaluacija prognostičkih modela u kritičnih bolesnika sa sekundarnim peritonitisom (disertacija). Tuzla: Univerzitet u Tuzli; 2000. P.1-101.

ELECTRONIC MATERIAL

CD-ROM

Anderson SC, Poulsen KB. Anderson's electronic atlas of hematology [CD-ROM]. Philadelphia: Lippincott Williams & Wilkins; 2002.

WEB ARTICLE FROM A JOURNAL

Miletić I, Jukić S, Anić I, Željezić D, Garaj-Vrhovac V, Osmak M. Examination of cytotoxicity and mutagenicity of AH26 and AH Plus sealers. *Int Endod J*. [serial on the Internet]. 2003 May [cited 2006 Mar 15]; 36(5): [about 6 p.]. Available from: <http://www.blackwell-synergy.com/doi/full/10.1046/j.1365-2591.2003.00647.x>.

INTERNET MONOGRAPH

Foley KM, Gelband H, editors. Improving palliative care for cancer [monograph on the Internet]. Washington: National Academy Press; 2001 [cited 2002 Jul 9]. Available from: <http://www.nap.edu/books/0309074029/html/>.

INTERNET DATA BASE

Open database:

Who's Certified [database on the Internet]. Evanston (IL): The American Board of Medical Specialists. c2000 - [cited 2001 Mar 8]. Available from: <http://www.abms.org/newsearch.asp>

Closed database:

Jablonski S. Online Multiple Congenital Anomaly/Mental Retardation (MCA/MR) Syndromes [database on the In-

ternet]. Bethesda (MD): National Library of Medicine (US). c1999 [updated 2001 Nov 20; cited 2002 Aug 12]. Available from: http://www.nlm.nih.gov/mesh/jablonski/syndrome_title.html

ETHICAL GUIDELINES

The authenticity of the work is guaranteed by the authors and reviewers. All studies must be in accordance with the principles of the Helsinki Declaration (World Health Authority- 1975). Articles which have not been prepared in accordance with these instructions will not be accepted for further proceedings by the International Editorial Board. When reporting experiments on human subjects, clearly indicate whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional or regional) and with the Helsinki Declaration of 1975, as revised in 2002 (available at <http://www.wma.net/e/policy/b3.htm>). Do not use patients' names, initials, or hospital numbers, especially in illustrative material. When reporting experiments on animals, clearly indicate whether the institution's or a national research council's guide for, or any national law on the care and use of laboratory animals, was followed.

ACKNOWLEDGEMENTS AND POSSIBLE

CONFLICT OF INTERESTS

Individuals who helped in study or manuscript preparations and are not listed as co-authors, should be listed at the end of manuscript under the heading „Acknowledgements“.

All sources of funding (including private, public and commercial) of papers submitted for publication, as well as possible authors' conflict of interests (e.g. informal agreements with commercial companies, consultancy work and sponsored lectures on behalf of manufacturers or dealers of pertaining materials) must be clearly disclosed at the end of the manuscript under the heading „Conflict of interests“.