



The Tiffin Girls' School

Richmond Road Kingston upon Thames Surrey KT2 5PL
020 8546 0773 contact@tiffingirls.org www.tiffingirls.org

Headteacher: Ian Keary

KITCHEN PORTER/ CATERING ASSISTANT
30 HOURS PER WEEK MONDAY TO FRIDAY, 08.00 – 14:00
TERM TIME ONLY INCLUDING INSET DAYS
ACTUAL ANNUAL SALARY: £20,890 PA FOR TERM TIME ONLY (£28,617 FTE)
START DATE: 1 SEPTEMBER 2026

We are looking to appoint an enthusiastic Kitchen Porter / Catering Assistant to join the busy catering team, working term time only (including 5 INSET days).

The Tiffin Girls' School is driven by creating a positive food culture and helping our students eat better, healthier food. This role will support the catering team to provide the highest-level quality of student meals, by keeping the kitchen running smoothly and ensuring that it is clean, safe and hygienic. We aim to provide healthy attractive food options for students with limited budgets. Serving time is limited and we need a fast and speedy operation to prevent queues developing.

The ideal candidate will:

- Appreciate the need for high standards of hygiene and cleanliness and adhere to health & safety rules
- Enjoy working with young people
- Enjoy working under pressure as part of a very busy team

The successful candidate may already have relevant Food Hygiene qualifications or must be prepared to undertake training.

For further details please read our information pack, available on our web site at www.tiffingirls.org

CLOSING DATE: Monday 1 June 2026 at 9am
INTERVIEWS: Week commencing 8 June 2026

The Tiffin Girls' School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to an Enhanced Disclosure and Barring Service check, verification of the right to work in the UK and, where applicable, a prohibition from teaching check.